

WOOTTON ACADEMY TRUST

22nd August

Dear Parent/Carer,

Shuttle Bus travelling between Wootton Upper School and Kimberley College

A proportion of students who attend Kimberley College, usually those who live in Wootton, travel to and from Kimberley College using a shuttle bus. Until the end of the last academic year the college has funded the costs of this vehicle, around £40,000 per annum. In an ideal world we would wish to continue funding the costs of this vehicle in full, but as budgets get squeezed further this is not possible and therefore, from September we are introducing a charge to use this service. In the parent/carers briefing prior to induction last term, I notified you of the need to purchase a shuttlebus pass. Below are the details of how you may do so.

From September students who need to use the shuttle bus to travel from Wootton to Kimberley will need to purchase a termly bus pass. Around twenty per cent of students use the shuttle bus. The Trust is continuing to subsidise the cost of the shuttle bus pass next year; the Trust will review whether it can maintain a subsidy in 2020 – 2021 next summer when it sets its annual budget for that academic year.

Cost of Shuttle Bus Pass

The subsidised costs of each shuttle bus pass for 2019- 2020 will be:

- Annual Bus Pass £175
- Autumn Term Bus Pass £70
- Spring Term Bus Pass £60
- Summer Term Bus Pass £60

Purchasing Shuttle Bus Passes

Shuttle bus passes may be ordered from Wootton Academy Trust using the Wisepay system. Details of how to set up your individual Wisepay account will be emailed to parents/carers once enrolment has been completed. If your child previously attended Wootton Upper School, you will be able to use the same Wisepay account whilst your child is studying at Kimberley. Please make sure you are checking your emails, if you have recently changed email address, please call the college to update these on our records.

Shuttle Bus Passes should be purchased before the start of term.

Should you need to order a shuttle bus pass but have difficulty completing the registration process please email accounts@wootton.beds.sch.uk A member of the Finance Team will be able to respond to your email on how to complete the process.

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The College locates teaching in Drama, Dance, Textiles, Art and Photography and some BTEC Sport lessons at Wootton Upper School because of the specialist facilities in these subjects on that site. **A separate system will operate for the small number of students this affects.** If this is the only time your son/daughter will ever use the shuttle bus they will not need to purchase a shuttle bus pass and students will not be charged for journeys on these occasions.

From **September 4th 2019** no student will be able to travel on the shuttle bus without a shuttle bus pass, except those studying Drama, Dance, Textiles, Art, Photography and BTEC Sport for specific journeys to travel to and from Wootton for lessons in these subjects.

The College day

Our timetable has been designed to optimise the experience for students.

The college will start at 08:35 am and finish at 15:00 pm. Period 1 lessons will start at 08:50 am. When students are required to attend academic mentoring, appropriate transport arrangements must be made to ensure that the student arrives in time for this. From 08:35 am all teachers will be based in their teaching rooms to meet with students. We would like – as far as possible – all students to arrive by 08:35 so that they can benefit from this additional support.

If you have any questions about any of the arrangements outlined above, please contact the college and we will answer these for you.

Yours sincerely



Mr Tim Detheridge
Principal Kimberley College