

## 16-19 Bursary Application Form 2021/22

- to be returned no earlier than the first day of term in September and no later than Friday 24 September.

Part 1: Student Details		
Forename		
Middle Name/s		
Surname/Family Name		
Date of Birth		
Country of Birth		
Age on 31 August 2021		
Do you regularly live at more than one address? (please circle answer)	Yes	No
Home Address (Where you live most of the time)		
Postcode		
Telephone	Home	Mobile
Email Address		

Part 2: Parental Contact Details		
	Parent/Carer 1	Parent/Carer 2
Title		
Forename		
Surname		
Relationship		
Address		
Postcode		
Telephone		
Email Address		

### Part 3: Household Details

Please list **everyone** you live with and their relationship to you

Name	Relationship to you e.g. mother, father, brother, sister, step-mother etc.	Age if under 18

### Part 4: Declaration of residency

I declare that I have been a resident of the UK for at least 3 years and I am prepared to evidence this.	
Do you have an EU passport? Please bring original passport in with this application <b>(ONLY if you are new to the school)</b>	
Signature of student	
Confirmed by Establishment	Tick Box

### Part 5: Funding applied for

Please indicate the type of funding you are applying for by ticking the appropriate box:

(If you are unsure please leave blank)

<b>L1 Bursary:</b> income up to £16,190* per annum or looked after by the local authority (complete section 5a if applicable <u>and</u> 5b)	
<b>L2 Bursary:</b> income up to £24,999* per annum (please go to section 5b)	
<b>L3 Bursary:</b> income up to £29,999* per annum (please go to section 5b)	
<b>Free School Meals</b> - If you qualify you will have a daily amount of £3.00 at the café/canteen to spend on food and drink.	

\* Household income boundaries increase by £1000 for each additional child under age of 18, after the first 3 children.

### Section 5a

Please tick the appropriate box:

- You are looked after by a Local Authority (in care) \*
- You are a Care Leaver \*
- You receive Income Support or Universal Credit in your own name
- You are a disabled student in receipt of Employment Support Allowance/Universal Credit **and** Disability Living Allowance/Personal Independence Payments in your own name

\* If you are in care or a care leaver, you will need to bring a letter from the local authority which cares for you (eg from your Social Worker) confirming your current or previous looked-after status and your current address. The letter must state your full name and date of birth.

Section 5b		
Please indicate which of the following benefits/income you or your household are currently in receipt of. <b>Please send the evidence indicated to support this income</b> (original documents please – they will be returned to you)		
Type of Income	Yes/No	Evidence required
A	<b>Waged income</b>	Payslips for the last 3 months consecutive months
B	<b>Tax Credits</b>	2021/22 Tax Credits Notifications - all 6 pages required
C	<b>Income from self-employment</b>	Annual tax review (if self-employed) Most recent audited accounts (within past 12 months) Letter from a qualified accountant confirming income
D	<b>Benefits - IS, JSA, ESA &amp; LASS</b>	Letter from Job Centre plus/DWP showing means tested benefit
E	<b>Universal credits</b>	Universal Credit Award – award information for the last 3 months all pages required
F	<b>Other Benefits/Pensions (specify) Eg: Child Maintenance, Housing Benefit State Pension Credit</b>	An award letter which is less than 3 months old on the date of application
G	<b>Nil income (both required)</b>	Most recent bank statement Please provide evidence of income for the rest of the household
Please hand in your completed form <b>even if you do not yet have all your evidence.</b> Tick this box to indicate that you will supply further documents when they arrive.		

Part 6: Payment Details - Bank Account <b>must</b> be in the sole name of the student	
Name of Bank	
Account Holder's Name (student)	
Account Number	
Sort Code	

Part 7: Declaration			
I certify that the information given above is correct and understand that the College has the right to reclaim any funds and equipment costs if I am found to have provided incorrect information.			
Signature of parent/carer		Date	
Signature of student		Date	

Part 8: Statement/Behaviour standard	
The continuance of Bursary payments for each half term will be subject to the following criteria;  Attendance must be at least 95%, with no N marks (unexplained absences), O marks (unauthorised absences) or exclusions, your effort grades must be C or above in all subjects, you complete a 'Money Spent and Confirmation of Eligibility form', and have no more than 10 days sickness absence over the academic year except for exceptional circumstances.	
I accept the above terms:	(Signature of student)

**Please return this form with your supporting evidence to:**

Kimberley College Room 1N22.

**If you need any help** completing the application form or require further information, please contact Ms Nichols, in confidence, on 01234 762890 ext.406 or [Bursary@wootton.beds.sch.uk](mailto:Bursary@wootton.beds.sch.uk)